

UNIVERSITY CURRICULUM COUNCIL
Tuesday, September 15, 2015
3:15p.m.
Alden Library, Room 319
First Meeting of 2015-2016



ATTENDANCE:

Present: Alonso-Sameno, Barlag, Bates, Bergmeier, Broughton, Castillo, Cotton, Escobado, Frith (for Webster), Giesey (for Irwin), Hatch (for Frank), Helfrich, Hood-Brown, Horner, Ingram, Jeng, Kanwar, Kim, Koonce (for Shields), Kruse, Lamb (for Kennedy-Dygas), Loudner-Maffin (for Johnson), Marinellie, Mather, Miller, Murray, Piccioni, Rodina, Rogus, Szolosi, Thomas, Tuck,

Excused: Jeffries, Moberg (for Sherman), Sparks, Wanat

Absent: Anderson, De Lacalle, Edmonds, Machtmes, Patterson (for Middleton), Roberson, Ruhil, Sayers, Tees, Trube, Williford, Zedaker

Guests: Dewald, Whitnable

CHAIR'S REPORT: David Thomas

Thomas called the first meeting of 2015-2016 to order at 3:15 p.m. and welcomed everyone.

Thomas reminded the Council to sign in

Thomas reminded the Council that the University Curriculum Council is the most vital committee at the University. As there are Universities where the Administration controls curriculum Ohio's faculty needs to remain in control of the curriculum process. With that in mind, Beth Quitslund, chair of Faculty Senate, is chairing a task force to make recommendations on how to improve the processes of the Council.

Thomas turned the floor over to Quitslund who updated the Council on the Task Force. The Task Force, which should complete their work by mid-October, has been looking at ways to streamline and rationalize the UCC processes. They have also been looking at all stages of the approval process as the joint responsibility between programs, colleges and UCC, and are making an attempt to clearly divide the roles, responsibilities and obligations for each level of the approval process. They are looking at an expedited track for changes to programs and courses and will provide a framework which the sub-committees of UCC can fill in specific cases for. The Task Force is looking at normative times for publicizing and communicating the processes at the UCC level and deadlines by which the automatic actions take place in the absence of objections. All of the policy changes will come to the Council for final approval. The Council is asked to forward any suggestions to Quitslund or Thomas.

Thomas turned the floor over to Chad Burkett, IT Solutions Analyst, who updated the Council on the progress of OCEAN 2.0 which is being built from the ground up and will be mobile responsive. They have completed workflow, course deletions, course views comments and email notifications. In progress are publishing to PeopleSoft – 90% complete, course data migration – 75% complete, dual listing – 50% complete and delegations have just been started. Still to begin working on are Service Learning, Cross Listing, proxies and publishing to Acalog.

OIT currently has 2.0 FTE working 100% on the development and will be adding another resource to the project in the next week or two. All functionality should be in testing by November 11th. This will give ample time to get OCEAN tested, signed off on and into production by January. Burkett has asked for volunteers to help test OCEAN 2.0. Email burkett@ohio.edu or ontko@ohio.edu if interested.

Jerry Dixon, OCEAN Developer, demonstrated some of the new user interfaces in OCEAN 2.0. A question was raised regarding being able to pull a summary from the worklist. This will be looked at. Programs will still be uploaded to OCEAN 1.9, so there will be two environments to work from.

Thomas informed the Council that Executive Order 2015-01K establishing the Ohio Task Force on Affordability and Efficiency in Higher Education has been passed. It states in part that:

In conducting its review and developing its report with recommendations, the Task Force shall examine the following areas:

- a. Administrative staffing levels, bureaucracy and related costs;
- b. Teaching loads for professors not significantly involved in research;
- c. Organization of departments, with a view toward ways to reduce overhead;
- d. Space utilization, including space for commercializing innovations that derive from research;
- e. Opportunities for shared services, energy savings, shared procurement opportunities and other cost-saving efficiencies;
- f. Low-enrollment and low-performing programs and courses at the graduate and undergraduate levels;
- g. Asset utilization and opportunities for monetization;
- h. Other potential sources of revenue that do not result in increased cost for students, such as affinity agreements, commercialization opportunities and intellectual property auctions;
- i. Standard course requirements for degree completion;
- j. Use of technology to reduce cost for students; and
- k. Best practices for Ohio's community colleges that are located within the same regional campus as a university.

The State and the University Task Force have met several times. Thomas asked the Council to be aware of this Order.

Thomas gave the floor to Howard Dewald, Associate Provost for Faculty and Academic Planning, who updated the council on AQUIP. The AQUIP reviewers will be at the University on November 2nd, 3rd and 4th. The reviewers have asked that syllabi from individual courses be submitted and Dewald would like faculty members to be prepared to speak on an individual bases with the reviewers regarding their courses, programs and how they fit into the mission of the University. The AQUIP review is vital for the accreditation of the University.

Dewald updated the Council regarding College Credit Plus. Currently there are 839 students participating at Ohio. Eighty are on the Athens Campus with the largest participation at

Zanesville with 186 students. There is one 7th grade student and one 8th grade student. Seniors comprise 469 of the College Credit Plus students. The breakdown of courses being taken are: English – 68%, Math – 36%, Political Science – 20%, Physics – 6% with a few in Communication courses. Most of the students are coming to campus, but there are a few credentialed teachers at the High Schools.

Dewald informed the Council that the State has decided to re-visit the College Level Entrance Placement Exam (CLEP) and would like to standardize CLEP across the State and follow the guidance of the American Council on Education which recommends accepting a minimum score of 50. Ohio University currently accepts CLEP scores of a minimum of 55 or higher. Policy has already been drafted that all State Universities use 50 with some exceptions for higher scores.

Dewald encouraged Council members to help with the testing of OCEAN 2.0, especially testers with little or no experience with OCEAN.

INDIVIDUAL COURSE COMMITTEE: Hans Kruse, Chair/Mary Rogus, Vice Chair

Kruse updated the Council on the number of courses reviewed. Most of the courses returned were for consultations, dual listing explanation of graduate student work being insufficient, course descriptions not being ready for the catalog and poor learning outcomes. A goal is to work with the College Curricular chairs to be sure they look at the courses more closely.

Kruse presented the agenda appended to these minutes.

Agenda unanimously approved by voice vote.

Kruse presented for first reading Guidelines for Cross-listing Courses– appended to these minutes.

Kruse presented as information only Appendix H: Service Learning Courses – appended to these minutes. This is a temporary work around for not being able to upload documents for courses into OCEAN.

PROGRAMS COMMITTEE: Kelly Broughton, Chair

Broughton presented the agenda.

SECOND READINGS – CHANGES IN PROGRAMS

Item 1

Unanimously Approved by Voice Vote

Please see revised change proposal on agenda web page and ignore the version in OCEAN

Program Code: AA5017

Program Name: Equine Studies

Contact: Kelly Hall, hallk@ohio.edu

Summary: The Commercial Equine Business Management Track (Track C) has been redesigned to offer online. Only one other university has a similar track using this method of providing an education to students. The changes in the Track result in the same total credit hours, although all

courses in the major except one will be new or substantially revised and there are changes proposed to the general requirements.

Item 2

Unanimously Approved by Voice Vote

Program Code: MS7272

Program Name: Master of Science in Electrical Engineering (online)

Contact: Jeffrey Dill, dill@ohio.edu

Summary: Expand the number of concentrations from 2 (general EE, Electronic Navigation) to 6 (General Electrical Engineering, Electronic Navigation, Autonomous Unmanned Vehicles, Communications and Digital Signal Processing, Computer Engineering, Micro Nano Systems and Devices) for our online version of the MSEE degree program. This is mostly a repackaging of the original online offering. Rationale:

1. The new tracks provide a broader appeal to potential students and match current trends in the profession.
2. The new courses modularize the schedule, and improve efficiency and flexibility in scheduling for both students and faculty, without increasing the number of courses offered per semester.
3. The increased number of electives enables students to customize their program to fit their career and interests. Impact on total program hours: none Impact on resource requirements: one-time cost of mapping four additional existing courses into an online format; no recurring resource requirements Impact on faculty: improved scheduling efficiency by offering online courses on a predictable once-per-year schedule.

SECOND READINGS – NEW PROGRAMS

None

FIRST READINGS – CHANGES IN PROGRAMS

None

FIRST READINGS – NEW PROGRAMS

None

MINOR CHANGES, CORRECTIONS & ADMINISTRIVIA NOT NEEDING UCC VOTE

Item 1

A new prefix (DFT) was created to accommodate courses being offered for all divisions across Dance, Film and Theater. While UCC approved the merging of these three schools (now called divisions) during spring 2012, the creation of a course prefix for this newly combined school was neglected and has not been needed until now.

Item 2

A non-degree program code (ND9921) was created for Computer Assisted Language Learning – The program allows students studying at the graduate level who are not enrolled in the Linguistics graduate program to obtain departmental certification in the area of computer assisted language learning. It is designed for those who intend to work as teachers, administrators or developers. It is also useful for those who wish to further their education in an area related to linguistics and/or technology.

Item 3

A new prefix (IIP) was created to accommodate seminar courses in conjunction with the existing Individual Interdisciplinary Programs: MA6942, MS6942, and PH6942.

Item 4

Program Code: BS8117

Program Name: Athletic Training

Contact name: Kayla Shinew (shinew@ohio.edu)

Summary: All *required* Athletic Training (AT) coursework must be passed with a grade of 'C' or better. Presently in the catalog, this is only stated as a requirement for the Pre-AT core (AT 1001, 1002, and 1150), however, this is a program standard reflected in our Policies & Procedures manual for all AT courses.

Broughton informed the Council that at the request of Programs Committee, a task force chaired by Elizabeth Sayrs met over the summer to discuss and make some recommendations related to the structure of undergraduate and graduate certificates stemming from a wide variety of ongoing requests to Programs Committee from all over the University. The task force is wrapping up and will be making recommendations probably in the next month or so.

PROGRAM REVIEW COMMITTEE – David Ingram, Chair

Ingram updated the Council on the Program Review Committee:

Reviewer recruitment and training

 Took place September 12, 15 trainees, some already assigned to reviews

Reviews almost ready to move on to UCC, should be here for the next meeting

 Engineering Technology and Management (last of AY13)

 Psychology (AY15)

 English (AY15)

 Social & Public Health (AY15)

 Equine Studies (AY15)

Where are we on the rest of the reviews?

AY14

 College of Business, with Dean for comment

 Communication Studies, sent to Graduate Council last week

 Journalism, waiting for report from reviewers

 Media Arts and Studies, site visit October 15-17

AY15

 Mathematics, waiting for report from reviewers

 Heritage College of Medicine, site visit September 21-22

 Environmental Engineering Technology/Hazardous Materials Technology, waiting for dean and chair's response

 Human Services Technology, waiting for self-study (due September 15, 2015)

 Deaf Studies & Interpreting, waiting response from Chair and Dean

AY16

 Biological Sciences, received self-study, site visit planned

Molecular and Cellular Biology, waiting for self-study, site visit planned
Chemistry and Bio Chemistry, waiting for self-study, site visit planned
Environmental and Plant Biology, waiting for response from chair and dean
Physics & Astronomy, received self-study
Aviation, waiting for self-study
Individualized Studies, Specialized Studies, self-study delayed
Military Science, self-study received,
Law Enforcement Technology, waiting for self-study
Recreation and Sports Pedagogy, delayed until January 11, 2016
Human and Consumer Sciences Education, delayed until September 15, 2016
Medical Assisting Technology follow-up review, self-study received
Dance, self-study received
Theatre, self-study received
IARTS, self-study delayed until September 30, 2015
Music, self-study delayed until December 1, 2015

30 reviews in progress

Working on minor revisions to process documents, may be ready for next UCC meeting
Consolidation of process description and site visit
Self-study requirements, minor edits, and include RACGS required data.

GENERAL EDUCATION COMMITTEE, David Thomas, Chair

Thomas updated the Council. Over the summer, one waiver has been denied, one was approved and one is still being processed.

Outcome goals for General Education were developed in 2007. The Committee will be looking at updating the goals.

NEW BUSINESS

None

Thomas adjourned the meeting at 4:35 p.m.