UNIVERSITY CURRICULUM COUNCIL
Tuesday, December 6, 2016, 3:05p.m.
Alden Library, Room 319
Fourth Meeting of 2016-2017

ATTENDANCE:

Present: Anderson, Asleson (representing Frank), Barlag, Barnett, L. Brown, Broughton, Castillo, Childers, Cotton, Cutcher (representing Edmonds), Drew, Frith (representing Webster), Giesey (representing Irwin), , Horner, Ingram, Jeffries, Kanwar, Kondrit, Kruse, Lamb (representing Sayrs), Loudner-Maffin (representing Johnson), Marinellie (representing Leite), Mather, Patterson (representing Middleton), Rodina, Rogus, Tees, Tuck

Excused: S. Brown, Kondrit, Ruhil

Absent: Bergmeier, Buchanan, De Lacalle, Escobado, Helfrich, Jeng, Koonce (representing Shields), Miller, Mitchell, Moberg (representing Sherman), Nyarko, Stark, Szolosi, Wanat Wharton

Guests: Bulow, Dewald, Whitnable

CHAIR'S REPORT: David Thomas

Thomas called the fourth meeting of 2016-2017 to order at 3:05 p.m. and welcomed everyone.

Thomas asked for approval of the November 8, 2016 minutes. Tuck moved, Broughton seconded. Minutes approved by voice vote.

Thomas brought forward several items that were discussed at the December Faculty Senate meeting. Provost Benoit reported on the U.S. News and World Report rankings. President McDavis reported on Sanctuary campus. He wants to get a sense of where things are before the University declares a sanctuary campus. House Bill 48 has moved through the Senate with two readings and may have it passed after four readings. The Board of Trustees will still need to approve concealed carry for each University. The bill will make a violation of the law from a felony to a misdemeanor.

Thomas turned the floor over to Howard Dewald, Associate Provost for Faculty & Academic Planning. Dewald informed the Council that the University entered into the common application for student admissions. The University has exceeded over 5000 applications and will probably set a new record for applications which will create a challenge for capacity in housing and educating the new students. The quality of students apply has not been effected.

The Interuniversity Council Provost has taken up Competency Base Education and is asking for numerous amounts of data. The Provost has broaden the base to all of education trying to get more students into Higher Education and graduating the students in a reasonable amount of time. More women than men are applying. General Education will be impacted by this.

PROGRAM REVIEW COMMITTEE – David Ingram, Chair

Ingram updated the Council on the status of reviews.
Program Review Committee update December 6, 2016

AY14
    Journalism, First Reading at UCC
AY15
    Mathematics, asked chair to recruit new external reviewer and set new date
AY16
    Biological Sciences, First Reading at UCC
    Chemistry and Bio Chemistry, First Reading at UCC
    Physics & Astronomy, First Reading at UCC
    Aviation, self-study received
    UC BSS/AIS, report received
    Recreation and Sports Pedagogy, First Reading at UCC
    Human and Consumer Sciences Education, self-study received
    Dance, waiting for final changes to the report
    Theatre, First Reading at UCC
    IARTS, report received from Graduate Council with comments
    Music, Second Reading at UCC
AY17
    Self-studies due September 15, 2016, unless noted otherwise
    School of Art and Design, site visit October 25-26
    Film, received self-study, site visit January 30-31
    African American Studies, report received
    Classics and World Religions, site visit October 20-21
    Linguistics – will submit self-study December 15
    Modern Languages, site visit October 31 – November 1
    Philosophy, report received
    Information and Telecommunication Systems, site visit November 1-2
    Visual Communication, site visit October 10-11, report received
    Electronic Media – will submit self-study December 15
    Associate of Arts and Sciences, site visit November 16-17

24 reviews in progress

Official notifications will be sent out in March for the programs that are to be reviewed in the next Academic Year.
All graduate programs must be reviewed within a 10 year cycle.

Ingram presented for first reading:

- Physics and Astronomy
- Biological Sciences
- Journalism
- Chemistry and Biochemistry
- Recreation and Sports Pedagogy
- Theater

INDIVIDUAL COURSE COMMITTEE: Hans Kruse, Chair/Mary Rogus, Vice Chair

Kruse updated the Council on OCEAN. The first semester using OCEAN 2.0 has been completed and generally, the process is working well. Patch 2.02 was deployed a week ago to help fix some problems.

A problem was discovered that College Curriculum Members are able to approve items instead of just the Chair. A fix is being worked on and will be deployed soon.

Kruse presented the agenda for approval – appended to these minutes
   Agenda unanimously approved by voice vote.

PROGRAMS COMMITTEE: Kelly Broughton, Chair/Chris Moberg, Vice Chair

Broughton presented the Resolution to Revise Credit Hours for Certificates which was passed by Faculty Senate at the December 5, 2016 meeting.

Whereas undergraduate certificates under semesters are fixed at minimum of 15 credit hours with no maximum, and

Whereas graduate certificates under semesters are fixed at a minimum of 14 credit hours and a maximum of 20 credit hours, and

Whereas the University Curriculum Council finds merit in expanding the variability of certificate programming offered at the graduate level, and

Whereas the University Curriculum Council desires certificate programs to be reasonably attainable for students working on a thoughtfully planned undergraduate degree,

Be It Resolved that certificate programs be fixed at the following levels of semester credit hours beginning with next academic year's catalog [changes from EPSA 2010 resolution noted in **bold**]:

	Minimum	Maximum
Undergraduate Certificates	15	**24**
Graduate **Interdisciplinary** Certificates	14	20
Graduate Specialized Certificates	**9**	**20**
Graduate Specialized Stackable Certificates	**9**	

Broughton noted that 21 credit hours and up for graduate certificates must go to Chancellor's Council on Graduate Studies for approval.

Kelly presented the agenda.

SECOND READINGS – CHANGES IN PROGRAMS
Item 1
Unanimously approved by voice vote
Program Code: CTGLHG
Program Name: Global Health Certificate
Contact: Sally Marinelli; marinels
Summary: The committee did not believe that the original courses covered our identified competencies well enough and that the changes will better meet the needs of students and future employers. The change proposed (changes requirements to include new course offerings and expands electives) will increase the certificate by one credit hour (from 19 to 20 cr hours). The changes have no impact on resource requirements or faculty.

SECOND READINGS – NEW PROGRAMS
Item 1
Unanimously approved by voice vote
Program Code: BSXX16
Program Name: Bachelor of Social Work (B.S.W.)/HTC
Contact: Warren Galbreath (galbreat)
Summary: The proposed B.S.W. major in Honors Tutorial Social Work is designed to meet the needs of high achieving students who want to pursue a liberal-arts based HTC degree in social work. Currently the HTC Social Work program offers a B.A.S.W. degree that includes the required curriculum as guided by our accrediting body – the Council on Social Work Education (CSWE). To mirror our regular social work programs that have a Bachelor of Arts in Social Work (B.A.S.W.) and a B.S.W., we propose to add a B.S.W. program to the HTC Social Work program options. It's important to note that the only difference between the regular B.A.S.W. and B.S.W. program is that the B.A.S.W. program requires two years of foreign language courses whereas the B.S.W. requires none. Students could take courses other than foreign language to fulfill their credit requirements. Given the specialized nature of the program, demand is small. HTC Social Work currently has only one student who wants to graduate with a B.S.W. We cannot anticipate how many students in the future will prefer this option. The HTC Social Work program has enrolled at least one student per year for the past eight years many of whom have completed or nearly completed two years of foreign language by the time they enroll at Ohio University. We expect that the B.S.W. option could attract an additional student per year. The reasons for proposing the new program are to better meet the educational objectives of HTC Social Work students by enabling them greater flexibility in degree requirements. Foreign language courses are not required by our accrediting body, so taking foreign language courses is not necessary for a degree, professional licensure, graduate school acceptance or most jobs in the profession.
The curriculum includes the same core requirements as any other HTC degree: minimum 3.5 GPA, English composition requirements, Honors seminar, six tutorials, two thesis tutorials, and successful submission of a thesis. The proposed HTC B.S.W. shares with the HTC B.A.S.W the same curriculum with liberal arts general education courses and a series of social work practice, policy and research courses and structured field experiences. Because one of our HTC SW students needs the B.S.W. to graduate, the intention is to make this option available as soon as possible. The resource needs for the program are minimal. All required courses are already included in the HTC B.A.S.W. The B.S.W. would not require any foreign language courses allowing students with other special interests the opportunity to use their time gaining credits in other areas.

Item 2
Unanimously approved by voice vote
Program Code: CTX31U
Program Name: Technology and Society Certificate
        (Name in OCEAN could not be changed)
Contact: Rosemary Rossiter (rossiter)
Summary: The proposed certificate is needed to provide a framework for studies which integrate a broad knowledge of technological opportunities with the needs and desires of society. The certificate is aimed at undergraduates pursuing degree programs in the College of Arts and Sciences or other colleges. Students who earn this certificate will acquire specific technical and analytical skills which will allow them to critically analyze the interdependence between technologies and societies and broaden their career possibilities. The distinguishing feature of the curriculum is its integration of coursework and skills related to the scientific foundations of technologies, how technologies influence and shape societies and prevailing optimism and

concerns about the future. Classes were chosen for the curriculum because they focus on the importance of technology, address ethical issues and provide technical literacy. All classes included in the curriculum of the certificate are currently offered in the College of Arts and Sciences, College of Business, College of Communication or College of Engineering. The proposed certificate will not require additional faculty, space or financial resources. Demand is estimated to be 50 students per academic year. The Department of Economics of the College of Arts and Sciences will administer the certificate. Other colleges will be participants but not sponsoring patrons. Administration of the certificate will include consultation with other colleges, review of relevancy as technology changes and advising students about choice of classes. Minimum number of hours for the certificate is 15.

-In addition to the courses listed in the OCEAN curriculum, a few more were suggested by Programs Committee which have been added by the proposer and are listed in the Discussion Tab.

Item 3
Unanimously approved by voice vote
Program Code: ORXX10
Program Name: Community and Public Health Minor
Contact Name: Tania Basta
Summary: Professionals in community and public health work to advance the concept of healthy people in a variety of organizations: state and local health departments, Centers for Disease Control and Prevention, bureaus of health promotion and education, offices of minority health affairs, offices of international health, hospitals, schools and group homes. They may also be employed as health educators in settings such as corporate wellness programs, fitness centers, and hospitals. The community and public health minor prepares students to assess the health needs of a particular group of individuals as well as to design, implement and evaluate an intervention or program to be responsive to the identified health needs. The Community and Public Health faculty designed this 18 credit hour minor to be responsive to requests from students in other health-related majors (nutrition, exercise-science, nursing, environmental health) who would like to get experience with public health intervention program planning and evaluation. Students in this minor learn the skills necessary to design, implement and evaluate prevention interventions. No new resources will be need to deliver this minor.

FIRST READINGS – CHANGES IN PROGRAMS
Item 1
Program Code: BS8122
Program Name: Exercise Physiology
Contact: Anna R. Gray, graya3@ohio.edu
Summary: The Exercise Physiology (EXPH) faculty propose the addition an additional concentration/track called "Exercise Physiology – Pre-Physical Therapy" (EXPH Pre-PT) to the undergraduate major of EXPH. The EXPH Pre-PT concentration will require three additional courses for a total of nine additional credit hours. These courses will prepare students to pursue physical therapy graduate programs. This will not change the courses required to achieve an EXPH degree with no concentrations. The addition of this concentration is not expected to dramatically impact the resources, faculty needed for students, or other departments, as many students in the EXPH major already complete these extra courses to prepare themselves for postgraduate education. However, we will be consulting with the Chemistry, Biology, Psychology and Social and Public Health departments, as their classes are included in the required courses for the concentrations.

Item 2
Program Code: MSXX11
Program Name: Master of Science in Nursing (Psych-Mental Health Nurse Practitioner track)
Contact name and email for this proposal: Char Miller; millerc3@ohio.edu
Summary: The proposed changes to the MSN program reflect the addition of a Psychiatric Mental Health Nurse Practitioner (PMHNP) track. Despite the high prevalence and social impact of mental health disorders, significant disparity in access to treatment and quality of treatment services remains in our region and nation. Persons experiencing mental health issues frequently present with problems beyond the scope of the baccalaureate prepared nurse and other non-medical mental health professionals. This disparity is further exacerbated by a significant workforce shortage, particularly among mental health professionals prepared to provide care to children, rural populations, and to prescribe psychoactive medications. The Health Resources and Services Administration (HRSA) (2016) has identified 113 Mental Health Professional Shortage Areas in Ohio. These factors suggest that there is a significant need for this program track which will prepare advanced practice nurses eligible for certification to provide professional mental health services across the lifespan. Graduates will be eligible for the PMHNP certification exam from the American Nurses Credentialing Center (ANCC). This track program of study represents coursework form the current MSN core courses and coursework related to role and population competencies specific to the PMHNP. The proposed changes will result in:
Addition of a PMHNP track option to the current MSN program comprised of 17 MSN core credits (courses taken by all MSN students) and 20 PMHNP track option credits.
Total credit hour requirements for the MSN PMHNP of 37.
There are no anticipated additional faculty positions required to support this program track option as one MSN faculty has the PMHNP credential and another is currently pursuing PMHNP certification. These faculty will be responsible for teaching the track option MSN Proposed Program Changes courses. The core courses are shared with all MSN majors. The Psychology department has been consulted during the PMHNP track option course approvals as recommended by CCC.

FIRST READINGS – NEW PROGRAMS
None

EXPEDITED REVIEW
Item 1
Program Code: ND8839
Program Name: Exercise Physiology
Contact: Anna R. Gray, graya3@ohio.edu
Summary: Elimination of Pre-EXPH major code ND8839 with the establishment of the additional program code for the Exercise Physiology – Pre-Physical Therapy track (see First Readings – Changes to Program, Item 1 above)

Item 2
Program Code: MS8147
Program Name: Exercise Physiology Clinical
Contact: Sharon Rana, rana@ohio.edu
Summary: We would like to change the Exercise Physiology Clinical program in four ways:
We would like to add two new classes to the MS8147 Curricular Components:
EXPH 6180: Clinical Exercise Physiology: A Case-Based Approach (2 credit hours)
EXPH 6190: Patient-Centered Practice in Clinical Exercise Physiology (2 credit hours)
We would also like to add three formerly elective classes to the MS8147 Curricular Components:

EXPH 6170: Exercise Testing and Prescription (4 credit hours)
EXPH 6520: Advanced Laboratory Techniques in Exercise Physiology (3 credit hours)
EXPH 6600: Advanced Biomechanics (3 credit hours)
We would like to change the required number of practical/internship hours to a total of 4 credit hours (and it was formerly 8 credit hours).
Finally, we would like to remove the requirement that students in the program choose elective courses.
These changes, collectively, will change the total credit hours of the program from 34.0 to 33.0 credit hours. The addition, these changes will not affect any other departments, and will not require additional resources. We have recently hired a new clinical faculty member who will teach the two new courses.

Item 3
Program Code: BS3300
Program Name: Occupational Hygiene & Safety
Contact: Tim Ryan (ryant)
Summary: Seek to DELETE this course: EH 4710, Environmental Risks and Society Benefits, from the Occupational Hygiene & Safety program core requirements. Course has not been offered for 2 academic years now and is presently being waived routinely. No other academic units will be affected by this change and it does not require additional resources. Required credits for the BSOHS major will decrease by 3 credits.

Broughton presented the Policy Exemption Process Recommendation

Background: In response to the Certificates Task Force Recommendations and the UCC Ad Hoc Policy Committee Report recommendations that, the certificates task force and the Programs Committee are recommending this policy exemption process as a mechanism for requesting, assessing, approving, and managing programs that violate university curricular policy.

UCC Programs Committee Recommendation
Policy on Granting an Exemption from Program Requirements

Overview
In an era where exploration of new curricular structures is essential, existing policy practices lead to unacceptable alternatives: avoid curricular experimentation that violates policy until policy is revised to accommodate new structures or go forward in violation of policy. The former creates a significant hurdle and substantial time delays that will often lead to curricular stasis, and the latter undermines the integrity of policy and effective risk and resource management of innovative and experimental curricular initiatives. A better alternative is to create, in policy, a formal exemption process. Such a process will enable innovative faculty to pursue experimental programs in a way that respects collective faculty responsibility for curricular decisions by allowing such programs to go forward in violation of existing policy as appropriately controlled experiments that may, in the long run, inform changes to policy.

This policy exemption process applies to credentialed programs requiring University Curriculum Council (UCC) approval such as certificates, minors, associate, baccalaureate, and graduate degree programs.

The exemption process is not a mechanism for circumventing review, but a way to review, approve, and pilot programs that violate current policy. Thus, Programs Committee (PC) and UCC, as well as college level curricular review processes and responsibilities, remain in place.

Exemption Process
Program proposers interested in offering an innovative program that violates existing policy may request an exemption with their program proposal but will be required to articulate why the University should support such an exemption. Program proposers, departments, and colleges will be required to understand and address risks at the local, State, and Federal level, and where appropriate, the International level. They will need to be sensitive to the challenges placed on administrative units that arise in extending limited resources this way. Programs granted an exemption to policy will be given a date upon which the program will expire unless further action is taken, as outlined below. To formalize these considerations, we propose the following exemption process:

Proposals requesting an exemption from current policy will be considered by UCC when the following is documented by the program proposer:

1. Provost's office confirms the process articulated in this document has been followed and accepts institutional risks associated with offering a program that violates current policy
2. The relevant Dean(s), department heads, and administrative leads confirm the resource needs will be met (e.g., departmental responsibility to collect data for gainful employment reporting) and understand and accept the risks associated with offering a program that violates current policy
3. PC and UCC confirm the program uniqueness and integrity through standard curricular review with the exception that the proposed program does not align to existing university policy and that the approval is not indefinite (i.e., the approval will expire unless a formal review extends it prior to its expiration or policy is altered).

A number of crucial issues arise in initiating such programs, and these involve resources and risk management that spans faculty and administrative offices. A working group convened by the chair of the UCC, will be responsible for annual review of the exemption process to ensure the process is working (e.g., risks are being well managed, the process isn't being used to bypass curricular review, etc.) and to identify trends that may indicate a need for revision of institutional policies. This working group should be comprised of representatives from UCC, PC, Individual Course Committee, faculty senate, university registrar, graduate college, financial aid and scholarships, institutional research, admissions, and the dean of students, the vice provost for undergraduate education, the associate provost for faculty and academic planning, the executive dean of regional higher education, and the senior vice provost for instructional innovation.

When an exemption is approved by UCC, the Chair of UCC Programs Review Committee will calendar a review of the program based on the agreed upon expiration date. The Programs Review Committee will report on these reviews in the usual manner to UCC. Note that because these programs have an approved end date, the review will need to take place in such time that allows for appropriate review and action prior to that end date in order to maintain a seamless program (i.e., if a program is approved with an end date of June 30, 2018, the review will need to be completed well before that date; otherwise, the program would be stopped on June 30 while the review continues).

In addition to the standard details required for program proposals as determined by colleges and PC, requests for policy exemptions should include the following:

•   Identified risks and mitigation strategies (especially, but not solely, as related to student risk and accreditation concerns)

- Financial/resource impact on university (e.g., reporting, staff effort to work around administrative system limitations) and anticipated revenue
- Requested duration of pilot necessary to deliver informative results (with an upper limit of 3 years), with a suggested expiration date to be agreed upon by PC and UCC
- A plan for students enrolled in the pilot to reasonably complete the program without loss of academic progress or increases in costs in the event that the program expires

GENERAL EDUCATION COMMITTEE, David Thomas, Chair

Thomas updated the Council on the committee's activities.

The committee is looking for ways to revise outcome goals.
Two requests for substitutions were granted.
Thomas will send out a document on Competency Based Education.
Higher Learning Commission wants to evaluate General Education by December 2019.

NEW BUSINESS

Thomas adjourned the meeting at 4:24 p.m.