

UNIVERSITY CURRICULUM COUNCIL
Tuesday, September 12, 2017, 3:05p.m.
Alden Library, Room 319
First Meeting of 2017-2018



ATTENDANCE:

Present: Bergmeier, L. Brown, Cotton, Cutcher (representing Edmonds), Frith, Hatch (representing Frank), Horner, Ingram, Jeffries, Kruse, Loudner-Maffin (representing Johnson), Marinellie (representing Leite), Moberg (representing Sherman), Patterson (representing Middleton), Rodina, Rogus, Thomas, Tuck

Excused: Broughton, Childers, Koonce (representing Shields), Szolosi

Absent: Anderson, De Lacalle, Edwards, Helfrich, Hood-Brown, Jeng, Lamb (representing Shaftel), McAvoy (representing Irwin), Palmer, Ruhil, Sayrs, Wanat, Wharton

Guests: Benton, Bushey-Miller, Dewald, Taylor-Bianco, Whitnable

CHAIR'S REPORT: David Thomas, Chair

Thomas welcomed the members to the first meeting of the 2017-2018 Academic Year of the University Curriculum Council.

Thomas introduced David Descutner, Interim Executive Vice President and Provost, to open the first meeting. Descutner informed the Council that he has been a part of the Council in different capacities off and on since 1987. He found that, in spite of the reputation the Council had as being obstructionists, the members were welcoming and interested in doing things well. He met people that he would never have met otherwise and sensed the care the Council takes with the curriculum. Descutner went on to say that Ohio is a good University because of the quality of the curriculum which is the blood of the university. Over the years, he has seen the curriculum change for the better becoming much more current, challenging and engaging. During Q2S, Descutner said, he realized how much a driving force the chair of the Council, David Thomas, was in meeting the challenges in the transitioning process and how Thomas is the conscious of the curriculum and understands how important curriculum is. Descutner thanked Thomas for the advice and work he's done to advance the curriculum. Descutner also thanked the Administrative Associate, Laura Tuck, for the work she has done to keep the work of the Council moving. Descutner thanked the Council members for the important work they do. Being on the Council is one of the highest expressions of University citizenships and the work the Council does really matter.

Thomas thanked Descutner and called for approval of the April 11, 2017 minutes. Ingram moved and Tuck seconded. Minutes unanimously approved by voice vote.

Thomas informed the Council that this will be his last year as Chair of the Council as his second term as Faculty Senate Vice-chair will end.

Thomas brought forth for a first reading the 5th draft of the memo regarding Publication of Learning Outcome Goals in Upcoming Catalogs reproduced below:

DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT

TO: Department Chairs & Directors, Deans and Associate Deans:
FR: David O. Thomas, UCC Chair and Hans Kruse, ICC Chair
RE: Publication of Course Outcome Goals in the University Catalog

Colleagues,

As you know, measurable course outcome goals are required on all course syllabi. They help form an assessment process that plays an important part of the AQIP Pathway Ohio University follows for our HLC Accreditation.

Beginning May, 2018, all undergraduate course outcome goals will be published in the online course catalog and will be available for all to see. This should enhance advising and could well strengthen recruitment and retention.

New courses brought to UCC since 2014-2015 have been carefully checked to insure measurable outcome goals by the Individual Course Committee (ICC) and then approved by UCC. However, a number of our courses have been on the books for considerable time-- receiving only minimal credit hour changes during the change to semesters.

UCC is asking that each department and school revisit all courses that have been in place prior to the 2014-2015 academic year. We ask that you and the faculty revise outcome goals as you see fit. Guidelines for creating strong course outcome goals can be found on Page 22 in the Guidelines for New Courses and Course Changes under Appendix D: Language for Student Learning Outcomes, which can be found on the webpage: UCC Forms and Guidelines.

The deadline for submission of revised course outcome goals to your College Curriculum Committee is DECEMBER 15, 2017. UCC will utilize an expedited review process to make sure all revisions are processed in time for publication. This means that approval at the College Curriculum level via OCEAN should suffice except for courses being re-envisioned.

Thank you for your assistance.

David O. Thomas, Professor of Film
Chair, University Curriculum Council

Hans Kruse, Professor and Director
Chair, Individual Course Committee of UCC

Discussion:

- The memo will go to all chairs, directors and associate deans
- This is a trust system which will be reviewed at a later date.
- A suggestion was made to clarify that courses approved prior to Fall 2014 include graduate courses as well as undergraduate.
- A list of all undergraduate courses and their outcome goals has been generated into a spreadsheet and is available on the ICC website.
- Submission deadline of December 15th is from department to college. Concern was raised over how tight the deadline was and faculty will see it as being unfair, another exercise in assessment with no meaning. The registrar's office will be able to publish the new goals if they are all approved in OCEAN by the last UCC meeting in April. It was

noted that departments will have to sure to stay within the expedited guidelines if they want to take advantage of a later submissions.

- If courses that have outcome goals that are measurable with good content but are not written in the right format will be accepted with the provision that when the course is next changed the format of the outcome goals will be changed to meet the format.
- It was noted that the contact faculty for the course be responsible for re-writing the goals and not for a department or school to designate one person to re-write all of the courses that need changing.

Thomas will pull together a committee to clarify language and deadlines as well and bring it for second reading in October. Word will be put out that this is coming so departments and schools can begin working on re-writing outcome goals.

PROGRAM REVIEW COMMITTEE – David Ingram, Chair

Program Review Committee update

AY15

Mathematics, asked chair to recruit new external reviewer and set new date for Fall 2017

AY16

Aviation, self-study received, waiting for external reviewer suggestions
Human and Consumer Sciences Education, ready for Graduate Council
Dance, ready for UCC

AY17

School of Art and Design, ready for Graduate Council
Film, ready for Graduate Council
Linguistics, ready for Graduate Council
Modern Languages, ready for UCC
Philosophy, ready for UCC
Information and Telecommunication Systems, ready for Graduate Council
Electronic Media – will submit self-study December 15, 2016
Tier I Quantitative Skills – developing plan for review, delayed Bob Klein off to RHE
Cutler Scholars' Program – ready for UCC

AY18

Self-studies due September 15, 2017, unless noted otherwise
Center for International Studies, externals approved
Criminal Justice, externals approved
Department of Economics, externals approved, site visit Oct 19-20
Department of Geography, externals approved
Department of Geological Sciences, externals approved
Department of Political Science, notified of upcoming review, due Fall 2018

Women's, Gender & Sexuality Studies, externals approved, site visit Nov 13-14
Department of Sociology/Anthropology, externals approved
Air Force ROTC, self-study received need to set date for review
Department of Interdisciplinary Healthcare Studies, review delayed until Fall 2021
Honor's Tutorial College, delay until Fall 2018

24 reviews in progress

Summary report to UCC for AY17

The process of the Program Review Committee is well established and working. The minutes of UCC contain the details of the 16 reviews completed this year. There were 14 reviews started this year of which five were completed this year, the others should be completed in the Fall. As noted above, four reviews are being carried forward into AY18 that were started before AY17.

The committee is currently working on reviewing the self-studies and reports for program reviews using the latest self-study requirements to see if we are getting what we expect.

The committee is working with Math on developing a process to review Tier I Quantitative Skills. This process will be reviewed with other departments delivering Tier I Quantitative Skills next year. This will begin the review of the General Education program.

There are some concerns about the level of support the Provost's office can provide in future owing to budget constraints. In particular the archive of reviews may be difficult to maintain. We are investigating the possibility of the library hosting the archive of reviews. We have been told that Patrick Barr-Melij will be able to continue assisting with recruitment and training of reviewers. Having a cohort of about 50 reviewers is necessary for the maintenance of the reviews.

I should like to thank the members of the review committee and especially the reviewers who make the review process work so smoothly.

Ingram presented for first reading:

- Dance
- Modern Languages
- Philosophy
- Cutler Scholars

Thomas noted that Ingram had to leave early to attend an awards ceremony where he will receive the Distinguished Service Award from the College of Arts and Sciences.

INDIVIDUAL COURSE COMMITTEE: Hans Kruse, Chair/Mary Rogus, Vice Chair

Kruse reminded the Council that expedited courses must have a real discussion note in OCEAN

that the college committee has approved the change.

Kruse presented for first reading "ICC Review Policy Change" appended to these minutes.

The date will be changed to reflect the deadline dates decided upon for the re-written outcome goals to be completed.

Kruse presented the agenda as amended below for approval. Agenda unanimously approved by voice vote.

MATH 1101, a TI Quantitative course, was withdrawn as concerns were raised by the General Education Committee that need to be addressed before approval.

PROGRAMS COMMITTEE: Kelly Broughton, Chair/Connie Patterson, Vice Chair

Patterson presented the agenda for approval.

DISCUSSION ITEMS

- Program Submission Deadlines
 - Made a slight change to when a program change or new program would need to be submitted and approved to the college for the committee to review it. The deadline is a week before the Programs committee meeting. The change has been updated on the website.
- Programs Committee Manual
 - The committee is working on a manual similar to the Individual Course Committee manual and hopes to finish the manual by the end of the year.

SECOND READINGS – PROGRAM CHANGES

NONE

SECOND READINGS – NEW PROGRAMS

NONE

FIRST READING- PROGRAM CHANGES

The Patton College of Education

Program Code: BS8169

Program Name: Physical Activity and Sport Coaching

Contact: Hyun-Ju Oh

Summary: The changes to the Physical Activity and Sport Coaching (PASC) curriculum aim to improve program quality and maximize student-learning, student recruitment/retention and faculty teaching loads. New course additions aim to provide future coaches with pedagogical learning and application experiences. PETE 3400 Design & Application of Movement through Games (UCC approved) replace PETE 2400 Foundations of Sport & Games in Physical Education I. This change provides PASC majors with curricular content in design and application of age and developmentally appropriate movement required for careers engaging youth in physical activity. PETE 3401 Techniques & Tactics of Sport

(UCC approved) replaces PETE 2401 Foundations of Sport & Games in Physical Education II and provides curricular content in the tactical games instructional model for sport. Total credit hours remain at 120 and no changes negatively impact faculty teaching loads or patron departments.

FIRST READING- NEW PROGRAM

NONE

EXPEDITED REVIEW

College of Fine Arts

Program Code: ORJAZZ

Program Name: Jazz Studies Minor

Contact: Matthew James, School of Music

Summary: We wish to update the Jazz Minor in the following ways: 1) add a new course offering (MUS 3625 Jazz History) under the History/Literature option 2) add a course (MUS 2543 Jazz Percussion Ensemble) to the list of eligible ensembles for the degree. This course should be listed as an option under Ensembles. None of these proposed changes will impact staffing or facilities in the School. Program hours required of students in the Jazz Studies Minor will be unchanged.

GENERAL EDUCATION COMMITTEE, David Thomas, Chair

The committee is working on writing and communication which was stalled and is now being moved forward.

NEW BUSINESS

Thomas has been looking into ways to enhance Intercultural competency. He has been researching other institutions and national associations and will be taking his findings to Descutner.

Thomas adjourned the meeting at 4:28p.m.