

UNIVERSITY CURRICULUM COUNCIL
Tuesday, November 19, 2013
3:15p.m.
Baker Center Room 231
Second Meeting of 2013-2014



ATTENDANCE:

Present: Broughton, Descutner, Giese, Hatch (for Frank), Ingram, Koonce (for Slade), Kruse, Marinellie (for Leite), Martin B., Martin S., Mathes, McDaniel, Moberg, Mower (for Johnson), Palmer, Patterson, Sparks, Thomas, Trube, Tuck,

Excused: Black, Fawley, Rogus, Schirtzinger, Spanner, Twilley

Absent: Alonso-Sameno, Carr, Carter, Cheng, Edmonds, Henderson, Kennedy-Dygas, Mattley, Scanlan, Villamil, Weade, Webster, Weiler, Williford

Guests: Whitnable

CHAIR'S REPORT: David Thomas

Thomas called the second meeting of 2013-2014 to order at 3:15 p.m. and welcomed everyone.

Thomas asked for approval of the October 8, 2013 minutes. Marinellie moved. Ingram seconded. Motion carried. Minutes approved.

Thomas updated the Council on items he has been working on.

- Working with Sally Marinellia and Linda Lockhart in making sure J and JE courses can fit our semester schedule.
 - The plan will be shown to others and then brought to ICC.
 - Would like to have guidelines approved so courses can be in line for registration in the Fall
- Thomas updated the Council on the recent Board of Trustees Meeting.
 - The UCC Chair is the faculty representative to the Academics Committee of the Board of Trustees. The Chair of Finance and Facilities is the faculty representative on the Resource Committee of the Board of Trustees
 - The Resource Committee:
 - Six Year Capital Plan: FY 2015-2020
 - Tuition Guarantee was updated to include out of state students.
 - The Academic Committee:
 - Dashboard Report from the Heritage College of Medicine
 - Consent Agendas included Reviews of Centers and Institutes, Masters of education Cultural Studies Name Change, Energy Engineering Program, Technical Operations Management Program.
 - Greg Cornell gave an enrollment update
 - Top 27 in terms of enrollment
 - First Year Retention is 78.7 which concerns him

- Enrollment is much more diverse and has higher ACT scores
 - U.S. News and World Report Rankings were discussed.
 - 1% additional raise was approved.
- OCEAN update: OCEAN will be built from what we have. A position description has been developed for support.
- Funding plan has been discussed for Program Review.

Thomas said there are still issues with E-learning to be looked into.

Thomas again asked for input from the Council on how to make UCC more efficient.

INDIVIDUAL COURSE COMMITTEE: Sally Marinelle, Chair

Marinelle presented the minutes for approval amended course change OCOM 8070 to credit hours, fixed to variable, prerequisite and course description.

Courses approved unanimously by voice vote

PROGRAMS COMMITTEE: Bruce Martin, Chair

Martin presented the agenda.

SECOND READING

CHANGES IN PROGRAM PROPOSALS

Items 1 through 5 unanimously approved by voice vote

Item 1

Program Code: BA4231; BS4231

Program Name: Geography BA and Geography BS

Contact: Risa Whitson; whitson@ohio.edu

Summary of Proposed Changes and Rationale:

1. We would like to limit the number of credits that can be earned to three each from *GEOG 4910: Internship* and *GEOG 4930: Independent Study*. This change is consistent with the limit we had under quarters (which specified a maximum of five credits for each course) but the change was not specified in our Q2S documents. This change has been included in our semester DARS, but has not been approved through OCEAN.
2. We would like to add *GEOG 4710: Quantitative Methods in Geography* to the list of courses that fulfills the “Geography Techniques/Methods” requirement. This course was included on this list under quarters and was inadvertently left off of the list during the Q2S transition. It is an upper-level techniques class which should fulfill this requirement.
3. The faculty has voted to institute a minimum grade of “C” for credit in all of our majors for the following classes: *GEOG 1100: Physical Geography*, *GEOG 1200: Human Geography*, and *GEOG 2680: Introduction to GIS and Mapping Sciences*. These three classes form the introductory core of our curriculum and are all required for upper-division courses that students will take to fulfill their major requirements. In order to better enable students to come into upper-division classes well-prepared to succeed, we feel that students must achieve a minimum grade of “C” in these introductory classes.

Item 2

Program Code: BS4234; BA 4232

Program Name: Geography: Urban Planning; Geography: Environmental Geography

Contact: Risa Whitson; whitson@ohio.edu

Summary of Proposed Changes and Rationale:

1. We would like to add *GEOG 4710: Quantitative Methods in Geography* to the list of courses that fulfills the “Geography Techniques/Methods” requirement. This course was included on this list under quarters and was inadvertently left off of the list during the Q2S transition. It is an upper-level techniques class which should fulfill this requirement.
2. The faculty has voted to institute a minimum grade of “C” for credit in all of our majors for the following classes: *GEOG 1100: Physical Geography*, *GEOG 1200: Human Geography*, and *GEOG 2680: Introduction to GIS and Mapping Sciences*. These three classes form the introductory core of our curriculum and are all required for upper-division courses that students will take to fulfill their major requirements. In order to better enable students to come into upper-division classes well-prepared to succeed, we feel that students must achieve a minimum grade of “C” in these introductory classes.

Item 3

Program Code: BS4235

Program Name: Geography: Geographic Information Systems

Contact: Risa Whitson; whitson@ohio.edu

Summary of Proposed Changes and Rationale:

The faculty has voted to institute a minimum grade of “C” for credit in the following classes: *GEOG 1100: Physical Geography*, *GEOG 1200: Human Geography*, and *GEOG 2680: Introduction to GIS and Mapping Sciences*. These three classes form the introductory core of our curriculum and are all required for upper-division courses that students will take to fulfill their major requirements. In order to better enable students to come into upper-division classes well-prepared to succeed, we feel that students must achieve a minimum grade of “C” in these introductory classes. This change is being requested for all Geography majors.

Item 4

Program Code: BS4238

Program Name: Geography: Meteorology

Contact: Risa Whitson, whitson@ohio.edu

Summary of Proposed Changes and Rationale:

This proposal includes the following changes:

1. Remove MATH 3300 from the list of extra departmental requirements
2. Add CHEM 1500 to the list of potential courses which will satisfy the extra departmental Chemistry requirement

3. Institute a minimum grade of “C” for credit for the following classes: *GEOG 1100: Physical Geography*, *GEOG 1200: Human Geography*, and *GEOG 2680: Introduction to GIS and Mapping Sciences*.

This major has approximately forty total students enrolled, so it is unlikely that the first two changes would have a significant effect on the total enrollments of MATH 3300 or CHEM 1500.

Item 5

Program Code: BS4240

Program Name: Environmental Prelaw

Contact: Risa Whitson; Whitson@ohio.edu

Summary Statement:

The faculty has voted to institute a minimum grade of “C” for credit in all of our majors for the following classes: *GEOG 1100: Physical Geography*, *GEOG 1200: Human Geography*, and *GEOG 2680: Introduction to GIS and Mapping Sciences*. These three classes form the introductory core of our curriculum and are all required for upper-division courses that students will take to fulfill their major requirements. In order to better enable students to come into upper-division classes well-prepared to succeed, we feel that students must achieve a minimum grade of “C” in these introductory classes.

Giesey moved to waive first reading and move to second reading

Ingram seconded

Motion unanimously approved by voice vote

Item moved to second reading

Items 6 through 7 unanimously approved by voice vote

Item 6

Program Code: MA4231

Program Name: Master of Arts in Geography

Contact: Risa Whitson, whitson@ohio.edu

Summary of Proposed Changes and Rationale:

We propose the addition of five advanced level techniques courses to fulfill the “methodology” requirement. Under current requirements, only the introductory courses in techniques series are listed as counting toward the students’ methodology requirement. Recognizing that many students will have taken these introductory courses as a part of their undergraduate curriculum, we would like to add the advanced techniques courses as options as well. The proposed additions are highlighted below in red:

One methodological course from the following list (4 credit hours):

- GEOG 5600 Cartography I
- **GEOG 5610 Cartography II**
- GEOG 5650 Air Photo Interpretation
- GEOG 5660 Principles of Remote Sensing
- **GEOG 5670 Advanced Remote Sensing**
- GEOG 5710 Quantitative Methods

- GEOG 5711 Qualitative Methods in Geography
- GEOG 5712 Field Methods in Geography GEOG 5730 Principles of GIS
- [GEOG 5740 GIS Design & Application Development](#)
- [GEOG 5750 GIS Modeling and Computation Methods](#)
- [GEOG 5760 Geographic Information Analysis](#)

Item 7

Program Code: MS4239

Program Name: Master of Science in Geography

Contact: Risa Whitson, whitson@ohio.edu

Summary of Proposed Changes and Rationale:

We propose the addition of five advanced level techniques courses to fulfill the “methodology” requirement. Under current requirements, only the introductory courses in techniques series are listed as counting toward the students’ methodology requirement. Recognizing that many students will have taken these introductory courses as a part of their undergraduate curriculum, we would like to add the advanced techniques courses as options as well. The proposed additions are highlighted below in red:

One methodological course from the following list (4 credit hours):

- GEOG 5600 Cartography I
- [GEOG 5610 Cartography II](#)
- GEOG 5650 Air Photo Interpretation
- GEOG 5660 Principles of Remote Sensing
- [GEOG 5670 Advanced Remote Sensing](#)
- GEOG 5710 Quantitative Methods
- GEOG 5711 Qualitative Methods in Geography
- GEOG 5712 Field Methods in Geography GEOG 5730 Principles of GIS
- [GEOG 5740 GIS Design & Application Development](#)
- [GEOG 5750 GIS Modeling and Computation Methods](#)
- [GEOG 5760 Geographic Information Analysis](#)

Item 8

Unanimously approved by voice vote

Program Code: BJ1923

Program Name: Journalism (HTC)

Contact: Ellen Gerl – gerl@ohio.edu

Summary of Proposed Changes and Rationale:

The proposed changes do not affect total program hours or impact faculty or other resources.

1. A proposed change in specialization requirement responds to new standards of the Journalism School’s accrediting body. These standards expanded the definition of non-professional hours to allow students to earn Specialization credit hours in the College of Arts and Sciences *and* other departments in the university; previously, these hours had to be from departments located within the College of Arts and Sciences. Although HTC is

technically not under the jurisdiction of the JSchool accreditation, it follows these guidelines.

2. A proposed change to the General Liberal Arts Requirements-Economics responds to the Economics Department having changed the prerequisites for ECON 1030 & 1040 to math Placement Level 2 and the new semester ECON 1000 course, which covers micro- and macro-economics. Journalism (HTC) students would be better served by having the option to take one ECON course and a second course from one of several non-majors courses offered in the Business minor. The College of Business has welcomed this proposed change. Patron departments: VICO, MDIA, ECON, MGT, MKT, BUS

Item 9

Unanimously approved by voice vote

Program Code: BS1112

Program Name: Bachelor of Specialized Studies

Contact: Greg Lester, Asst. Dean, lesterj@ohio.edu

Summary of Proposed Changes and Rationale:

We propose to align the Bachelor of Specialized Studies (BSS) with other popular degree programs by reducing the upper-level hours requirement from 54 hours to a more attainable 39 hours, which is equal to 32.5% of hours required for the degree. This can be accomplished without jeopardizing the integrity of the degree and is important to students seeking to earn a BSS, to University College, and to the regional campuses.

Item 10

Unanimously approved by voice vote

Program Code: MS8130

Program Name: Physiology of Exercise - Clinical

Contact: Chad Starkey starkeyc@ohio.edu

Summary of Proposed Changes and Rationale:

MS8130 is an accredited post-professional athletic training program. Applicants must have graduated from an accredited undergraduate professional AT program and possess a BS in athletic training. Based on graduate student feedback during the 2012-2013 academic year we have learned that a number of students previously had the content of Orthopedic Appliances (AT5100) or Manual Therapy (AT5300) covered during their undergraduate education. This creates a redundancy with our graduate program. To improve our program we propose eliminating AT5100 and AT5300 as required courses and adding an elective component consisting of a minimum of 5 semester hours.

Item 11

Unanimously approved by voice vote

Program Code: ND1112

Program Name: Pre-Specialized Studies

Contact: Greg Lester; lesterj@ohio.edu

Summary of Proposed Changes and Rationale:

We propose to reactivate the ND1212 major code, which historically was used to designate students who were intending to declare the Bachelor of Specialized Studies major (BS1112). Reactivation would allow us to better serve students intending to declare the BSS major and

would facilitate internal tracking and programming. In this proposal, we seek no other changes to the well-established BSS degree program. In this proposal, we seek no other changes to the well-established BSS degree program.

Item 12

Unanimously approved by voice vote

Program Code: NDXX02

Program Name: Pre-Bachelor of Criminal Justice

Contact: Greg Lester; lesterj@ohio.edu

Summary of Proposed Changes and Rationale:

We propose to create a pre-major code to designate students who intend to declare the Bachelor of Criminal Justice major, but who have not yet satisfied the admission requirement by completing an applied associate's degree in Law Enforcement Technology or another similar discipline. Creation of the pre-BCJ major code would allow University College to better serve students intending to declare the BCJ major and would facilitate internal tracking and programming. This pre-code will also benefit our regional campus colleagues by promoting even greater completion of the Law enforcement Technology associate's degree.

The Bachelor of Criminal Justice is a completion degree. To earn the BCJ, students must also earn an applied associates degree in Law Enforcement Technology or a similar discipline. Students without a completed associates degree who wish to pursue the BCJ will enter Ohio University in the pre-BCJ major code and will work to simultaneously earn an associate's degree in LET and the Bachelor of Criminal Justice degree.

Students with an earned associate's degree in an appropriate field will enter directly into the BCJ major code (BC2209). Students without a completed associate's degree who wish to pursue the BCJ will enter Ohio University in the pre-BCJ major code and will work to simultaneously earn an associate's degree in LET and the Bachelor of Criminal Justice degree. Students transferring to Ohio University with an earned associate's degree in an appropriate field will enter directly into the BCJ major code (BC2209). Students transferring to Ohio University without a completed associate's degree who wish to pursue the BCJ will enter as pre-BCJ major majors and will work to simultaneously earn an associate's degree in LET and the Bachelor of Criminal Justice degree.

The BCJ is already a well-established major. Students will not graduate with the proposed pre-BCJ major code. Rather this pre-major code will designate students who intend to declare the Bachelor of Criminal Justice major--but who have not completed the requisite associate's degree--and will allow University College to more effectively serve these students.

NEW PROGRAM PROPOSALS

Unanimously approved by voice vote

Item 1

Program Code: BSXX13

Program Name: Integrated Healthcare Studies

Contact: Sally Marinellie; marinels@ohio.edu

Summary Statement:

This proposed completion degree program will provide an opportunity for individuals with associate's degrees in health-related fields to earn a focused bachelor's degree in integrated

healthcare studies. The American healthcare system has become more complex in recent years and aspects of healthcare in our nation are expected to change rapidly. The current and future state of healthcare requires practitioners who are well-educated, with skills and knowledge to be able to work effectively in healthcare teams (interprofessional practice) to achieve optimal outcomes, understand and identify lifestyle diseases (sociocultural aspects of health), use evidence to base clinical decisions, serve as a patient advocate, and understand health of populations in a global context. It is believed that this program will be highly attractive to students to further their knowledge in healthcare and career advancement, and present possibilities for continued study in graduate education. A similar program at Kent State University has seen a 31% increase in its enrollment since 2007 (source: KSU Research, Planning, and Institutional Effectiveness-<http://www.kent.edu/rpie/index.cfm>).

See additional info in the program proposal form on OCEAN.

FIRST READING

CHANGES IN PROGRAM PROPOSALS

Item 1

Program Code: BS3106

Program Name: Mathematical Statistics Track

Contact: Todd Young; youngt@ohio.edu

Summary Statement:

(1) Change the requirement of “MATH 3210 Linear Algebra” to “MATH 3200 Applied Linear Algebra or MATH 3210 Linear Algebra.” Many students have 3200 instead of 3210 for a variety of reasons. Giving the option will allow more flexibility for students and for scheduling. It will eliminate the need for many waivers. MATH 3200 and 3210 are basically the same course except that 3210 emphasizes proofs. MATH 3200 and 3210 are “no-credit-if” courses - last course taken counts. MATH 3210 Linear Algebra is the TAGS course. It and its prerequisites cannot be altered. We will continue to offer it on a limited basis for students who want it.

(2) We wish to modify the Applied Statistics electives requirement to read:

Applied Statistics Electives Complete 3 courses, 1 from Group A and 2 from Group B.

Group A choose 1 course:

MATH 2500, COMS 3520 Emp. Res. Apps. in Comm., ECON 3810 Economic Statistics, GEOG 2710 Intro Statistics in Geography, ISE 3040 Fundamentals of Statistics, ISE 3200 Engineering Statistics, PSY 2110 Stat For Behav Sc, QBA 2010 Intro to Business Statistics

Group B, choose 2 courses:

MATH 4550, 4560, ECON 4850, 4870, 4890, GEOL 3050, GEOG 4710, ISE 4160, 4300, PSY 2120, 3110, PBIO 3150, QBA 3710, SOC 4500

This change is in response to our review of the semester statistics offerings around the University.

(3) EE 3713 is currently in electives. We are removing it. It is a Probability course, but at a lower level than 3500 and does not have much applications.

We consulted with Economics and Geology about the decisions pertaining to their courses.

Item 2

Program Code: CTWRIT

Program Name: Writing Certificate

Contact: Jennie Nelson; nelsonj1@ohio.edu

Summary Statement:

I am submitting a list of additional electives to be added to the Writing Certificate Program. I contacted faculty from across campus, inviting them to submit courses for the Certificate. In order to serve as an elective, faculty understood that at least 25% or more of a student's final grade had to depend on writing completed for the course. In addition, I have included a list of the new names and course numbers for the core writing courses for the Writing Certificate. Question raised about the list of electives. They can be found in OCEAN.

Item 3

Program Code: OR3331

Program Name: Physics Minor

Contact: Horacio Castillo; castillh@ohio.edu

Summary Statement:

Under “Requirements / Minor Hours Requirements”, replace “23 hours” with “20 hours”. This will reduce total hours needed for the minor from 23 to 20 and is intended to correct a mistake made when our Department uploaded the program proposal into OCEAN during the Q2S transition. It was always our intention to do a direct conversion of a requirement of 30 quarter hours to a requirement of $30 \times (2/3) = 20$ semester hours.

NEW PROGRAM PROPOSALS

Item 1

Program Code: BAXX07

Program Name: Geography – Globalization and Development

Contact: Risa Whitson; whitson@ohio.edu

Summary Statement:

Currently offering seven undergraduate degree programs, the department of Geography at Ohio University provides students with a solid foundation in the liberal arts. Our degree programs bridge the natural and social sciences and focus on the study of human and natural environments. We propose to add a unique and timely track to our major offerings: a Bachelor of Arts degree in Geography with a focus on Globalization and Development. In addition to providing a strong geographic education, this major will provide students with a sophisticated understanding of

contemporary global issues and a geographical framework for analyzing key issues involved in national and international development, especially as it relates to the Global South. Reflecting the discipline of Geography as a whole, this program emphasizes an integrated approach to studying the relationship of global change to individual and community well-being by combining the benefits of area studies with theoretical and topical investigations in the curriculum. As with all of our major tracks, this degree will incorporate foundational courses in Geography (including physical geography, human geography, geographic techniques and statistics). The proposed program is unique from our other major offerings, however, in that it also requires two regional geography courses, as well as courses in World Economic Geography, Globalization and the Developing World, Environmental Geography, and Geographies of Development. The proposed major also requires three additional courses within Geography and two from related disciplines which further develop understandings of specific issues related to globalization and development (e.g., migration, population, poverty, gender, and food security). Many Geography majors are already drawn to our degree programs because of these specializations. The advantages of this program are that it will provide students with a structured and integrated curriculum of study as well as a degree name which more closely reflects students' area of specialization. As a result of faculty turnover and hires in the past decade, our department has developed a strong faculty specialization in the areas of globalization and development, which is reflected in the courses which our faculty teach. Of the fourteen Group I faculty at OU in the Geography Department, six have teaching and research specializations that focus directly on the themes of Globalization and Development. Following from this, we currently offer a wide number of courses which center on regional studies, international development, and globalization. As such, no additional resources will be required to run the Globalization and Development program. All courses required for this program are already being taught on a regular basis by Group I faculty. As a result of this, we propose that this program be offered to students beginning in Fall 2014.

Item 2

Program Code: CTX10U

Program Name: Social Media

Contact: Karen Riggs; riggsk@ohio.edu

Summary Statement:

Effective citizenship and career pursuits require social media competencies in new modes of information exchange, idea production and personal connection. To complement students' competency in using social media, they need learning outcomes that help them make sense of this revolutionary influence on contemporary life. The proposed Scripps College of Communication Certificate in Social Media Studies emphasizes career access and social media literacy. In addition, the certificate would explore such topics as: • Information sharing • Entertainment values • Organizational behavior • Marketing practices • Identity, geopolitics, social networking.

Item 3

Program Codes: ME6863; ME6864; ME6865

Program Names: French Education; German Education; Spanish Education

Contact: Connie Patterson; patterc1@ohio.edu

Summary Statement:

Request putting a moratorium on the three graduate codes. It is essential that this action occur soon, because (1) there are not currently students in the majors and (2) we do not want students to be able to enroll in the majors. The Dept. of Modern Languages supports this request. The moratorium proposed does not close any program, nor displace any faculty members. In fact, students can still major in French, German, and Spanish, just not earn teaching licenses in those areas at the Graduate Level.

Motion to suspend the rules

Motion seconded

Rules suspended

Moved to second reading

Unanimously approved by voice vote

POINTS OF INFORMATION FOR UCC

MINOR PROGRAM CHANGES APPROVED AT THE COLLEGE LEVEL

Item 1

Program Code: BA2119

Program Name: Field Ecology (PBIO)

Contact: Glenn Matlack; matlack@ohio.edu

Summary Statement:

We propose to remove the requirement of a course no longer being offered: PBIO 3400 (Development and Evolution of Land Plants; 4.0 hours)... In place of PBIO 3400, we wish to include PBIO 3080 (Structural Botany; 4.0 hours) as a program requirement.

Item 2

Program Code: BS2120

Program Name: Environmental & Plant Biology (PBIO)

Contact: Glenn Matlack; matlack@ohio.edu

Summary Statement:

We propose to remove the requirement of a course no longer being offered: PBIO 3400 (Development and Evolution of Land Plants; 4.0 hours)... In place of PBIO 3400, we wish to include PBIO 3080 (Structural Botany; 4.0 hours) as a program requirement.

Item 3

Program Code: BA3101 & BS3101

Program Name: Math

Contact: Todd Young; youngt@ohio.edu

Summary Statement:

Change the requirement of “MATH 3210 Linear Algebra” to “MATH 3200 Applied Linear Algebra or MATH 3210 Linear Algebra.”

Many students have 3200 instead of 3210 for a variety of reasons. Giving the option will allow more flexibility for students and for scheduling. It will eliminate the need for many waivers. MATH 3200 and 3210 are basically the same course except that 3210 emphasizes proofs. MATH 3200 and 3210 are “no-credit-if” courses - last course taken counts. MATH 3210 Linear Algebra is the TAGS course. It and its prerequisites cannot be altered. We will continue to offer it on a limited basis for students who want it.

Item 4

Program Code: BS3103

Program Name: Math Applied

Contact: Todd Young; youngt@ohio.edu

Summary Statement:

(1) Change the requirement of “MATH 3210 Linear Algebra” to “MATH 3200 Applied Linear Algebra or MATH 3210 Linear Algebra.” Many students have 3200 instead of 3210 for a variety of reasons. Giving the option will allow more flexibility for students and for scheduling. It will eliminate the need for many waivers. MATH 3200 and 3210 are basically the same course except that 3210 emphasizes proofs. MATH 3200 and 3210 are “no-credit-if” courses - last course taken counts. MATH 3210 Linear Algebra is the TAGS course. It and its prerequisites cannot be altered. We will continue to offer it on a limited basis for students who want it.

(2) Drop MATH 3500 Probability from the list of required course. (Keeping the total number of hours as is.) We are making MATH 2500 or equivalent a prerequisite for MATH 3500. This would have effectively added one course to the program. We decided to allow students to fill the hours with an elective course instead.

REVIEW COMMITTEE: David Ingram, Chair

Seven Year Review for First Reading

RHE Computer Science and Technology for first reading

GENERAL EDUCATION COMMITTEE, David Thomas, Chair

Thomas reported that there have been two waivers and one pending which did not require full committee approval.

Dean Bob Frank and Greg Kremer are co-chairing the General Education Committee that is “re-

imagining” General Education. The committee has been meeting all year.

In January, Thomas and three others will be attending the American Association of Colleges and Universities. Liberal Arts and General Education are items to be discussed.

NEW BUSINESS

Mike Williford has submitted the AQUIP document and can be found on the website. Tomorrow is Dr. Tuck’s 39th Birthday and the Council wished him a Happy Birthday.

There being no further business, Thomas adjourned the meeting at 4:25 p.m.