

**Promotion and Tenure Committee**  
**Resolution regarding changes to the Faculty Handbook [II.E.1]**  
**Procedures for Tenure and Advancement in Rank and**  
**Recommendations for Salary Increases**

**Passed**  
**3/10/08**

Whereas immediate or retroactive implementation of changes to the evaluation process or criteria could unfairly penalize faculty who had begun or where in the middle of projects which adhered to the guidelines of the prior policy,

Be it resolved that the language in II.E.1. of the Faculty Handbook be corrected to read:

**II.**

**E. Procedures for Tenure and Advancement in Rank and Recommendations for Salary Increases**

1. Annually, departmental chairpersons shall evaluate all members of their faculty with regard to salary. Each chairperson shall employ a departmental committee or committees in the evaluation process, which shall conform to the department's established written procedures. Any changes to the department's established written procedures, evaluation process or criteria will take effect at the beginning of the next evaluation period. This evaluation process must result in recommendations with respect to salary increases for all faculty.