



OHIO UNIVERSITY

BOARD OF TRUSTEES  
CUTLER HALL  
ATHENS · OHIO 45701-2979

## MEMORANDUM

Date: December 23, 1997  
To: Chairman and Members of the Board of Trustees, President Glidden  
From: Alan H. Geiger, Secretary *A. Geiger*  
Subj: Minutes of the Trustees' meeting, December 12, 1997

Enclosed for your review is a copy of the minutes of the December 12, 1997, meeting. This draft will be presented for your approval at the February 7, 1998, meeting.

cc: Dr. Bird  
Dr. Blum  
Dr. Brehm  
Dr. Bryant  
Mr. Burns  
Dr. Dingus  
Mr. Kirschman  
Dr. Laubenthal  
K. C. Melnik  
Dr. Meyer  
Mr. Nab  
Dr. Newton  
Dr. North  
Dr. Ping  
Mr. Raley  
Erik Roush  
Mr. Rudy  
Mr. Siemer  
Senates  
Regional Coordinating Council Chairs

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY**

**Friday, December 12, 1997**

**Ohio University, Athens Campus**

**THE OHIO UNIVERSITY BOARD OF TRUSTEES**  
**MINUTES OF December 12, 1997 MEETING**  
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## FOCUS SESSION

**Budget Workshop**  
**8:15 a.m., Friday, December 12, 1997**  
**McGuffey Hall, Trustees Room**  
**Ohio University, Athens Campus**

President Glidden, Provost Brehm and Associate Provost Winefordner presented to the Trustees a review of principles of good budgeting followed by an agenda designed to provide an overview of University budgeting procedures. Included in the presentation were introductions to and dialogue about the state's subsidy model, general fund budgeting, budget model variables and major issues in university budget planning.

Trustees expressed appreciation for the opportunity to better understand the University's sources and uses of funds, and for the opportunity to discuss the matter among themselves. A complete copy of Provost Brehm's presentation materials is included with the official minutes.

## EXECUTIVE SESSION

12:15 p.m., Friday, December 12, 1997  
29 Park Place  
Ohio University, Athens Campus

On a motion by Dr. Ackerman, and a second by Mr. Hodson, the Ohio University Board of Trustees resolved to hold an executive session to consider personnel matters under Section 121.22(G)(1), real estate matters under Section 121.22(G)(2), and litigation or the threat thereof under Section 121.22(G)(3) of the Ohio Revised Code on the 17th day of October 1997.

On a roll call vote, Dr. Ackerman, Mr. Brunner, Mr. Emrick, Mr. Grover, Mr. Goodman, Mr. Hodson, Mrs. Ong, and Mr. Walter voted aye. This constituted a quorum. President Robert Glidden and Board Secretary Alan Geiger attended the session.

### Personnel

President Glidden reported on the status of the attempt by ASCME to organize the University's clerical and technical employees. The President also reported on the pending retirement of two senior staff members.

### Real Estate

President Glidden reported on the status of leased or the prospective lease of University surplus property. He commented on the redevelopment of University and adjacent lands on the status of the East State Street widening project.

Trustees requested that a summary of land leases be provided at the February meetings along with a land use plan for the remaining East State Street property.

### Litigation

The issue of the Ohio and Attack Cat trademarks was discussed as was the position of Ohio State University on this matter.

## I. ROLL CALL

Eight members were present: Chairman Brandon T. Grover; Patricia A. Ackerman; Gordon F. Brunner; Charles R. Emrick, Jr.; N. Victor Goodman; Thomas S. Hodson, M. Lee Ong and Robert D. Walter. This constituted a quorum.

President Robert Glidden and Secretary Alan H. Geiger were also present.

Ms. K.C. Melnik and Mr. Erik Roush, student trustees, also attended.

**II. APPROVAL OF THE MINUTES OF THE MEETING  
OF October 17, 1997  
(previously distributed)**

Mr. Emrick moved approval of the previously distributed minutes. Mr. Hodson seconded the motion. All voted aye.

**III. COMMUNICATIONS, PETITIONS, AND MEMORIALS**

Secretary Geiger reported there were none.

**IV. ANNOUNCEMENTS**

President Glidden announced the annual statewide retreat for Trustees, sponsored by the Ohio Board of Regents, and Inter-University Council is to be held at Cleveland State University on April 2, 1998. Trustees will receive more information directly from the Regents.

**V. REPORTS**

Secretary Geiger noted there were no reports.

**VI. UNFINISHED BUSINESS**

Secretary Geiger reported no unfinished business.

**VII. NEW BUSINESS**

Chairman Grover reported that Board committees had, at their respective meetings, discussed matters being presented to the Board. Items for action will be presented by the committee chairman or a committee member as designated by the chairman.

## A. BUDGET, FINANCE, AND PHYSICAL PLANT COMMITTEE

Committee Chairman Goodman reported the committee received a report from Vice President North regarding Dysart Woods and the proposed nearby long-wall mining of coal by the Ohio Valley Coal Company. Chad Kister, Chris Crews and University Professor Ted Bernard objected to what they called the University's change of position regarding a proposed Permit To Mine #7 and its impact on a previously defined watershed buffer area. They requested the University strongly object to any mining within this buffer area and to seek, if necessary, an amendment to Permit #7 to exempt the buffered watershed thereto. (A copy showing the location of the buffer area is included with the official minutes.)

Chairman Goodman noted the Trustees, as well as the administration, understood the importance of the woods and the need for its protection and preservation. How to accomplish this is to be left to the administration and the experts retained to assist them.

Vice President Siemer presented findings from the auditors KPMG Peat Marwick LLP and introduced the Managing Partner Richard K. McAllister, and Senior Manager David Weaver from the firm. He noted there were two recommendations (findings) by the auditors.

Chairman Goodman then described the two findings by the auditors; the first dealt with the year 2000 compliance as it relates to management information systems. The second raised a question about the lack of an internal audit program. Mr. Siemer reported the year 2000 problem is being handled on a systems basis. For the internal audit recommendation Mr. Siemer agreed with such a need and suggested this audit might be done through the use of consultants, but that he would prefer to do internal fraud auditing from within his staff. He was asked to bring an appropriate resolution for the Trustees consideration to the February 1998 meetings.

In addition, Mr. Siemer had previously provided Trustees with recasted financial information (year over year) and agreed that he would, at the committee's suggestion, provide quarterly financial reports, that describe where we are financially, i.e., a profit and loss statement, list depreciation, provide a balance sheet with variance analysis.

Mr. Siemer agreed to provide a summary of his committee presentation to Trustees during their formal meeting.

Committee Chairman Goodman asked committee members Hodson and Ong to present and move the resolutions before the Board of Trustees. Mr. Goodman provided a second and Trustees voted unanimously to approve the following resolutions:

1996-97 FY Treasurer's Audited Financial Statement - Resolution 1997 -- 1557  
FY Audit Pursuant to the Single Audit Act of 1984 and OBM Circular A-133 - Resolution 1997 -- 1558

**1996-97 FY Treasurer's Audited Financial Statements  
Resolution 1997 -- 1557**

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees accepts the treasurer's audited financial statements for the fiscal year ended June 30, 1997 and deposits the financial statements with the secretary.



FY Audit Pursuant to the Single Audit Act of 1984 and OBM Circular A-133

Resolution 1997 -- 1558

**BE IS RESOLVED** that the Board of Trustees accepts the audited reports issued by KPMG Peat Marwick LLP pursuant to the Single Audit Act of 1984 and OMB Circular A-133 for the fiscal year ended June 30, 1997, and deposits the report with the secretary.

## B. EDUCATIONAL POLICIES COMMITTEE

Committee Chairman Ackerman reported the committee had received a report from Vice President and Dean of Students Joel Rudy involving the Placement and Internship Program. Dr. Ackerman noted Trustee Walter suggested we reach out to prospective employers in addition to responding to their requests. The suggestion was accepted.

### C. BOARD ADMINISTRATION COMMITTEE

Committee Chairman Brunner reported the committee met as a committee-of-the-whole to receive a report from Provost Brehm dealing with the University's insufficient progress on the recruitment and retention of minorities at Ohio University. Mr. Brunner noted he will look forward to the report of committees identified by Provost Brehm.

## VIII. GENERAL DISCUSSION - CALL OF MEMBERS

Members, in turn, expressed appreciation for the budget seminar presented by Provost Sharon Brehm and Associate Provost Darrell Winefordner. Each commented it was well done and provided a good understanding of how the University receives and spends its funds. Each Trustee warmly wished all those present a happy and safe holiday season.

Ms. Melnik stated she found Provost Brehm's report on diversity and multicultural recruitment helpful in understanding the challenge we face as a university.

Mr. Goodman commented he thought the Thursday night session on legal issues and trusteeship was well done. He asked that the presenter, Chris Colley, education section head of the Attorney General's office, be sent a note of appreciation. (An outline of Mr. Culley's presentation is included with the official minutes.)

Mr. Hodson indicated the University needs to make progress on the issue of diversity and noted he very much appreciated the comments of Trustee Ackerman on this matter. He noted, as well, that he and other Trustees were anxious to, at the February 1998 meetings, again view the campus and new improvements and to receive the report of our housing consultant.

Dr. Ackerman succinctly commented on the matter of diversity and multicultural recruitment and retention and stated that any University staff identified to seek solutions, must be balanced from a race, gender and ethnicity standpoint so as not to assign a problem to a minority group when the solution involves the majority as well. She asked as well for a report at the next meeting, on the African-American Department's request for a tenured faculty position.

Mr. Walter stated solving the diversity problem was the right thing to do, and that all should be held accountable to finding a positive solution.

Mrs. Ong commented this was the most satisfying and successful meeting to date for her.

Mr. Roush indicated that he, as well as many other students, would gladly volunteer to help find a solution to increasing the number of enrolling minority students.

Mr. Emrick stated he was pleased to see the commitment of the Trustees in helping to solve our minority recruitment dilemma.

Mr. Brunner commented finding a solution to increasing the diversity of the campus is key to our long-term success and that in accomplishing this a commitment to a process utilizing a learning mode was essential.

President Glidden indicated he would be meeting with Vice President for Student Affairs and Dean of Students Joel Rudy and others January 13, 1998 to plan for an open forum dealing with the campus issues of diversity. He thanked Provost Brehm for her good effort in making the day's meeting productive for Trustees.

Chairman Grover thanked Vice President Siemer for his reporting of audit results and for reworking the financial statements into a more understandable format. He noted we all have an obligation to find a solution to our diversity dilemma and requested Dr. Ackerman's guidance in working at this the right way.

## **IX. ANNOUNCEMENT OF NEXT STATED MEETING**

Secretary Geiger announced the Board of Trustees will meet next on the Athens Campus, Friday, February 6, 1998, for committee/study sessions and Saturday, February 7, 1998 for the formal board meeting.

## **X. ADJOURNMENT**

Determining there was no further business to come before the board, Chairman Grover adjourned the meeting at 4:10 p.m.

## XI. CERTIFICATION OF SECRETARY

Notice of this meeting and its conduct was in accordance with Resolution 1975 - 240 of the Board, which resolution was adopted on November 5, 1975, in accordance with Section 121.22(F) of the Ohio Revised Code and of the State Administration Procedures Act.

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Brandon T. Grover  
Chairman

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Alan H. Geiger  
Secretary