

**Resolution on Revised Schedule for Faculty Senate Meetings,
Elections, and Terms on the Semester Calendar**

Executive Committee

Faculty Senate

February 20, 2012

Be it resolved that the following language in the Faculty Handbook that set the meeting calendar, schedule of elections, and terms of appointment for faculty senators be revised as follows (current language in plain face; new language in italics; changes in bold):

VI.A. Article 1.3: Elections shall be held in May of each year, and shall be conducted by secret ballot by an Elections Committee of the Senate. Terms of office shall expire on August 31; new members shall assume office on June 1.

VI.A. Article 1.3: *Elections shall be held in **April** of each year, and shall be conducted by secret ballot by an Elections Committee of the Senate. Terms of office shall expire on **July 31**; new members shall assume office on **May 1**.*

VI.A. Article 1.4: A presiding officer to be known as the Chairperson of the Faculty Senate shall be elected by the Senate at the May meeting. Members of the Senate who have served at least one year shall be eligible for election to the office of Chairperson. The Chairperson shall preside at meetings of the Senate throughout the year and until a new Chairperson has been elected at the May meeting following his/her term of office.

VI.A. Article 1.4: *A presiding officer to be known as the Chairperson of the Faculty Senate shall be elected by the Senate at the **April** meeting. Members of the Senate who have served at least one year shall be eligible for election to the office of Chairperson. The Chairperson shall preside at meetings of the Senate throughout the year **of his/her term which shall begin on May 1 and end on April 30 of the following year.***

VI.A. Article 2.1: The Faculty Senate shall hold at least one regular meeting each month during the calendar year except for the months of July, August, and December. Except in circumstances specified in the bylaws, any member of the faculty or any administrative officer of the University may attend the meeting of the Senate and may express his/her views upon recognition by the presiding officer.

VI.A. Article 2.1: The Faculty Senate shall hold at least one regular meeting each month during the calendar year except for the months of **June, July, and August**. Except in circumstances specified in the bylaws, any member of the faculty or any

administrative officer of the University may attend the meeting of the Senate and may express his/her views upon recognition by the presiding officer.

VI.B.1: Rules of Election

Each member of the Faculty Senate shall be elected for a three-year term beginning June 1 and ending August 31.

The election shall be held by secret ballot in the first week of May of each year...

The Elections Committee will draw up a ballot listing all the names returned with the following exceptions: (1) members of the Senate whose terms do not expire; (2) members of the Senate whose terms expire but who have been elected and who have served for two consecutive three-year terms (such persons are ineligible for election until one year has elapsed); and (3) members of the faculty who will not be on the campus for two or more quarters of the next academic year. Provisions shall also be made on the ballot for write-in votes.

VI.B.1: *Rules of Election*

*Each member of the Faculty Senate shall be elected for a three-year term beginning **May 1** and ending **July 31**.*

*The election shall be held by secret ballot in the **last week of March** of each year...*

*The Elections Committee will draw up a ballot listing all the names returned with the following exceptions: (1) members of the Senate whose terms do not expire; (2) members of the Senate whose terms expire but who have been elected and who have served for two consecutive three-year terms (such persons are ineligible for election until one year has elapsed); and (3) members of the faculty who will not be on the campus for **more than one semester** of the next academic year. Provisions shall also be made on the ballot for write-in votes.*

VI.B.1.13: ...Vacancies may occur due to the death, resignation, or extended absence of a member; extended absence shall be considered to mean more than two absences from meetings without excuse during an academic year (September through May).

*VI.B.1.13: ...Vacancies may occur due to the death, resignation, or extended absence of a member; extended absence shall be considered to mean more than two absences from meetings without excuse during an academic year (**August through April**).*

VI.B.2: The Officers shall be elected in the order given above at the May meeting of the Senate, or alternatively, at a special meeting held prior to the June Commencement.

*VI.B.2: The Officers shall be elected in the order given above at the **April** meeting of the Senate, or alternatively, at a special meeting held prior to the **Spring Commencement***

VI.B.2: Members of the Senate who have served at least one year shall be eligible for election to office. Members-elect whose terms will begin on June 1 shall participate in the election of officers. Members who will retire from the Senate effective August 31 shall not participate in the election of officers.

A nominating committee will be formed from senators who will retire from the Senate effective August 31. All retiring senators finishing two consecutive terms will be first asked to serve on the committee. Should fewer than three of these retiring senators be willing to serve, the nominating committee will be supplemented from the ranks of other retiring senators. Composition of this nominating committee will be announced at the March Senate meeting. The nominating committee will present at least one slate of officer candidates to the Senate at the April meeting. At the May meeting, additional nominations will be entertained from the floor to supplement those of the nominating committee. The election shall be carried out by secret ballot. Election to office requires a majority of the votes cast. If no nominee has a majority of votes for a particular office, a new ballot shall be taken until a majority is achieved. The new officers shall assume office upon election.

*VI.B.2: Members of the Senate who have served at least one year shall be eligible for election to office. Members-elect whose terms will begin on **May 1** shall participate in the election of officers. Members who will retire from the Senate effective **July 31** shall not participate in the election of officers.*

*A nominating committee will be formed from senators who will retire from the Senate effective **July 31**. All retiring senators finishing two consecutive terms will be first asked to serve on the committee. Should fewer than three of these retiring senators be willing to serve, the nominating committee will be supplemented from the ranks of other retiring senators. Composition of this nominating committee will be announced at the **February** Senate meeting. The nominating committee will present at least one slate of officer candidates to the Senate at the **March** meeting. At the **April** meeting, additional nominations will be entertained from the floor to supplement those of the nominating committee. The election shall be carried out by secret ballot. Election to office requires a majority of the votes cast. If no nominee has a majority of votes for a particular office, a new ballot shall be taken until a majority is achieved. The new officers shall assume office on **May 1**.*

VI.B.4.d: The Faculty Senate shall hold at least one regular meeting each month during the calendar year except for the months of July, August, and December. This meeting shall be on the third Monday of each month (unless members are notified of an exception) at an announced time and place. During the summer months (June, July, and August) the Senate membership shall comprise all Senators elected in May of that calendar year, those whose terms continue into the same or subsequent

academic years, and those whose terms end on August 31. If necessary, the Executive Committee may ask alternates from the list maintained by the Secretary to fill vacancies in the Summer Senate. These alternates shall be chosen from among those most recently elected. A quorum of the Summer Senate shall be a majority of the number of Senators who serve during the regular academic year.

*VI.B.4.d: The Faculty Senate shall hold at least one regular meeting each month during the calendar year except for the months of **June, July, and August**. This meeting shall be on the **second** Monday of each month (unless members are notified of an exception) at an announced time and place. During the summer months (**May, June, and July**) the Senate membership shall comprise all Senators elected in April of that calendar year, those whose terms continue into the same or subsequent academic years, and those whose terms end on **July 31**. If necessary, the Executive Committee may ask alternates from the list maintained by the Secretary to fill vacancies in the Summer Senate. These alternates shall be chosen from among those most recently elected. A quorum of the Summer Senate shall be a majority of the number of Senators who serve during the regular academic year.*

VI.C: ...The election of the OFC representative will be held at the regular May meeting of the Senate.

*VI.C: ...The election of the OFC representative will be held at the regular **April** meeting of the Senate.*

Be it further resolved that, if his resolution passes with a two-thirds vote of the membership of the Senate, revised items included in VI.A above (from the Constitution of the Faculty Senate), be submitted to the faculty for a referendum and if approved by a simple majority of those voting, be forwarded to the Board of Trustees for approval, as required in the Faculty Senate Constitution (Article 3.9).