

Ohio University Faculty Senate
Monday, October 8, 2018
Margaret M. Walter Hall, Room 235, 7:10pm
Meeting Minutes DRAFT

In attendance

Group I

- *College of Arts and Sciences:* G. Buckley, D. Clowe, C. Crawford (sub. for M. Holt), S. Gradin, K. Hicks, P. Jung, J. McLaughlin, L. McMills, R. Muhammad, R. Palmer, N. Sandal, E. Stinaff, S. Wyatt
- *College of Business:* J. Hiler, D. Ridpath, A. Rosado Feger
- *College of Fine Arts:* M. Franz, K. Geist, V. Marchenkov, H. Siebrits
- *College of Health Sciences and Professions:* R. Brannan, A. Sergeev, M. Lee (sub. for B. Sindelar)
- *Heritage College of Osteopathic Medicine:* B. Franz, J. Wolf
- *Patton College of Education:* L. Harrison, S. Helfrich, C. Lowery
- *Regional Campus – Chillicothe:* A. White
- *Regional Campus – Eastern:* P. McMurray-Schwarz
- *Regional Campus – Lancaster:* C. Thomas-Maddox
- *Regional Campus – Southern:* Y. Shao-Lucas
- *Regional Campus – Zanesville:* S. House, J. Taylor
- *Russ College of Engineering:* J. Cotton, D. Schwerha
- *Scripps College of Communication:* B. Bates, A. Chadwick, B. Debatin
- *Voinovich School of Leadership and Public Affairs:* D. Kauneckis

Group II and Clinical

- *Athens At Large:* G. Michaud
- *Clinical:* A. Healy
- *College of Arts & Sciences:* P. Stokes (sub. for H. Edwards), M. Gurien
- *College of Business:* A. Pueschel
- *College of Health Sciences and Professions:* M. Clevidence
- *Patton College of Education:* C. Hartman
- *Regional Higher Education:* D. Nickles, T. Pritchard

Excused: S. Doty, S. House, F. Lewis, S. Williams

Absent: D. Arch, N. Manring, H. Perkins, V. Marchenkov, W. Roosenberg, J. White

Ohio University Faculty Senate

Agenda for Monday, October 8, 2018

Room 235, Margaret M. Walter Hall, 7:10-9:00 p.m.

- I. M. Duane Nellis, President & Chaden Djalali, Executive VP & Provost
- II. Preferred Provider Purchasing Policy—Deb Shaffer, VP for Finance & Administration
- III. OHIO Honors Presentation—Cary Frith, Interim Dean HTC and Margaux Cowden, Director OHIO Honors Program
- IV. Roll Call and Approval of the May 7, 2018 and September 17, 2018 Minutes
- V. Chair’s Report—Joe McLaughlin
 - a. Administrative Support Staff for Senate and University Curriculum Council
 - b. Updates & Announcements
 - c. Ohio Faculty Council Election
 - d. Dean’s Evaluation Committees
 - e. Upcoming Senate Meeting: **November 5, 2018, 7:10pm, Walter Hall 235**
- VI. Executive Committee—Joe McLaughlin
 - a. Resolution to Clarify Deadlines in the Faculty Handbook—Third Reading & Vote
- VII. Promotion & Tenure Committee—Sherrie Gradin
 - a. Resolution to Clarify Eligibility to Serve on Loss of Tenure Hearing Committees—First Reading
- VIII. Finance & Facilities Committee—Susan Williams
- IX. Professional Relations Committee—Sarah Wyatt
- X. Educational Policy & Student Affairs Committee—Betty Sindelar
- XI. New Business
- XII. Adjournment

I President Nellis and Provost Djalali

President Nellis was travelling and not present at the meeting. Provost Djalai reported on the following topics:

Topic A: OHIO Honors Program

Provost Djalali stated that the OHIO Honors Program was moving forward with its first cohort of undergraduates. Cary Frith and Margaux Cowden would be reporting more fully in their presentation later in the meeting.

Topic B: Capitol Internship

Provost Djalali said that the deadline for the Capitol Internship would be October 29. Among the criteria for selection are a background check and a 3.0 GPA. This program was announced and discussed briefly by President Nellis during the September 17, 2018 meeting.

Topic C: Status of Dean Searches, et al.

Provost Djalali reported on the status of four Dean Searches, including Alden Library, Russ College of Engineering, College of Arts & Sciences, and Honors Tutorial College. The firm of Isaacson Miller (<http://www.imsearch.com/>) has been hired to conduct the Dean of Libraries search. The search committees for the remaining searches will be announced next week. In addition, there will be two searches for leadership at the Eastern Campus and Ohio University Press.

II Deb Shaffer, VP for Finance & Administration

VP Shaffer provided an "Affordability & Efficiency Report" in response to some questions from Faculty Senate in the September 17 meeting. The PowerPoint slides were sent to all senators following the meeting.

VP Shaffer gave an overview of how the Governor's Task Force requires, "Each college/university must require that its employees use existing contracts for purchasing goods and services starting with the largest opportunities for savings." (Slide no. 2)

VP Shaffer addressed some of the particular concerns of faculty, including the "\$1000 single item" issue. Shaffer noted that the committee will be considering changing that rule to "1000 single vendor requisition ("rec").

VP Shaffer also noted that there is a process for exceptions and that the committee recommends that each college set out guidelines for documentation of those exceptions.

Questions and comments addressed several issues:

A senator asked why were there no research or other faculty on the committee?

VP Shaffer stated she didn't know but that the research partner group was consulted.

A senator noted that Government bids have specific needs. If there is a preferred supplier then three bids are not required. For the \$1000 question, no other universities have that requirement. He recommended that the committee talk to faculty who travel on federal funds.

VP Shaffer reiterated that Colleges can grant the exceptions so long as they maintain an auditable trail.

A senator noted that by paying for more expensive equipment graduate students are paid less, as an example.

VP Shaffer replied that there were indirect savings for the institution overall.

The discussion continued with feedback from various senators. VP Shaffer stated she would take these points back to the committee for consideration of some changes to the policy.

III OHIO Honors Presentation—Cary Frith and Margaux Cowden

Cary Frith and Margaux Crowden discussed the OHIO Honors Program (<https://www.ohio.edu/president/initiatives/honors-task-force.cfm>), summarizing the three engagement pathways available to students to earn the Honors designation.

Each student will explore each of the three pathways before deciding on one area of concentration by their second year in the program. The Engagement Pathways are: (1) Research & Creative Activity, (2) Community Engagement, and (3) Leadership.

During each of the four years, the OHIO Honors students will fulfill specific expectations:

Year One: First-Year Experience, including Introduction and Engagement Lab

Year Two: Explore the Three Pathways, including two curricular and two co-curricular experiences.

Year Three: Within the chosen area of concentration, each student will complete two additional curricular and two additional co-curricular experiences.

To encourage faculty course development, the Task Force is hosting course adaptation workshops during the fall semesters. Workshops for course adaptation for faculty are available through the Instructional Innovation site. Honors-related assignments will not be evaluated by the instructor but will not affect the students' course grades.

IV Roll Call and Approval of the of May 7, 2018 and September 17, 2017 Minutes

Both sets of minutes were approved by unanimous voice vote.

V. Chair's Report—Joe McLaughlin

- a. Administrative Support For Senate and University Curriculum Council: The Chair welcomed to Angie Brock as the new administrative associate for Faculty Senate and UCC.
- b. Updates & Announcements: Board of Trustees will meet on the Athens campus next week, coinciding with Homecoming and other alumni events.
- c. Ohio Faculty Council Election: Sara Helfrich was elected by hand vote.
- d. Dean's Evaluation Committees: These committees were in the process of being formed and updates would be coming soon.

e. Upcoming Senate Meeting: November 5, 2018, 7:10 p.m., Walter Hall 235

VI. Executive Committee—Joe McLaughlin

- a. Resolution to Clarify Deadlines in the Faculty Handbook—Third Reading and Vote (Appendix A)

The Chair said the Resolution had added language, highlighted in red in the newest version, based on discussion at the last meeting. Senators discussed the meaning of "summer break" and "summer session(s)." The Chair accepted a friendly amendment to insert the word "break" after "Summer" in the block paragraph of the resolution.

The resolution with the friendly amendment was approved with one opposing vote.

VII. Promotion and Tenure Committee – Sherrie Gradin

- a. **Resolution to Change Grade Appeals Language in the Faculty Handbook—First Reading (Appendix B)**

Senator Gradin presented for first reading a resolution to update Faculty Handbook policy covering the denying of tenure to specify that members of the formal hearing committee must be tenured faculty.

There was no discussion on the first reading.

VIII. Finance & Facilities Committee—Susan Williams

Senator Williams was not present but Chair McLaughlin noted on the committee's behalf that John Day would be reporting at the next Faculty Senate Meeting regarding Budget Planning Committee's findings regarding compensation and a possible raise pool.

IX. Professional Relations Committee—Sarah Wyatt

No report

X. Promotion & Tenure Committee—Sherrie Gradin

No report

XI. New Business

No New Business

XII. Adjournment

The meeting was adjourned at 9:00 p.m.

Appendix A

Resolution to Clarify Deadlines in the Faculty Handbook

Executive Committee

Third Reading & Vote

October 8, 2018

Whereas the Faculty Handbook is inconsistent in specifying whether the number of days allowed for the stages of procedures are “calendar days”, “business days”, or “days”; and

Whereas Faculty Senate desires greater clarity on this matter; and

Whereas the common practice is to assume “days” means “calendar days”; and

Whereas there should also be clarity on the fact that winter break, spring break and summer do not count in calculations of allowable time unless specifically stated;

Be it resolved that the following be added to the Handbook as Appendix B (E.1):

All references to "days" in this section and throughout the Handbook refer to calendar days unless otherwise specified. ~~Inter-session,~~ Summer **break**, winter break, and spring break are not counted toward the times allowed for appeals and other processes. **Summer commences on the day after the last day of spring semester final examinations and ends with the first day of classes for fall semester. Likewise, winter break begins on the day after the last day of fall semester final examinations and ends with first day of classes for spring semester. Spring break is nine days long.** When a deadline falls on a weekend or other day on which the University is officially closed, it shall be interpreted as falling on the next day the University is open.

Be it further resolved that the Faculty Senate chair shall work with the Provost’s Office to edit the body of the Handbook for consistency **in accordance with this resolution.**

Appendix B

Resolution on Updating the Language in the Handbook

Re: Section II.D.5.C on Loss of Tenure By Inserting the Word “Tenured”

Promotion and Tenure Committee of the Faculty Senate

First Reading

October 8th, 2018

Whereas the Faculty Handbook consistently notes the granting and denying of tenure as the responsibility of tenured faculty, e.g. Section II. E.3.a (members of departmental/division tenure and promotion committees) and Section II. F. 7 (members of formal hearing committee on denial of promotion and tenure);

Be it resolved that the word “tenure” be inserted in Section II.D.5.C as illustrated below:

Current Language

II.D.5.C The formal hearing committee shall **consist of all members** of the Faculty Senate in the third year of their current Faculty Senate term, presided over by the chair of the Faculty Senate.

Proposed Language

II.D.5.C The formal hearing committee shall **consist of tenured members** of the Faculty Senate in the third year of their current Faculty Senate term, presided over by the chair of the Faculty Senate.